

**Petition for Right-of-Way/Easement
Vacation/Abandonment
Planning and Zoning Division
Development Services Department**

TOWN OF DAVIE USE ONLY

Petition Number: _____

Initial Fee: _____

Receipt Number: _____

Submittal Date: _____

Received By: _____

DATE FILED: _____ FEE PAID: _____

I/We, _____, do solemnly swear that

Address: _____

Legal Description: _____

SAID LANDS SITUATED AND BEING IN THE TOWN OF DAVIE, BROWARD COUNTY,
FLORIDA.

I/We hereby petition the Town of Davie to vacate and abandon the right-of-way adjoining my/our
property, described as:

Reason for vacation: _____

I understand that one-half of the property will go to the abutting owner if there is an abutting owner.
All existing recorded easements should remain in full force and effect.
If the applicant is granted, the applicant will rebuild, at his own expense, all pavements, sidewalks,
drainage installations, utility lines, or facilities as may be required by Council.

Date submitted to Town Council: _____

Planning and Zoning Board Meeting Date: _____

Planning and Zoning Board Recommendations:

Approved: _____ Disapproved: _____ with the following comments:

Town Council Public Hearing Date: _____

Town Council Approved: _____ or Disapproved _____

This is to certify that I am the owner of the described property; and that I have authorized the filing of the aforesaid request for Vacation/Abandonment of: A Right-of-Way or Easement (Circle One) I understand that I or my authorized agent must be presented at the public hearing to present the request to the Planning and Zoning Board and Town Council.

OWNER'S NAME(S) (PRINT)

PETITIONER'S NAME (PRINT)

OWNER'S SIGNATURE (ALL OWNERS
MUST SIGN)

PETITIONER'S SIGNATURE

ADDRESS

ADDRESS

CITY, STATE, ZIP CODE

CITY, STATE, ZIP CODE

TELEPHONE

TELEPHONE

The foregoing instrument was acknowledged

The foregoing instrument was acknowledged

before me this_____day of_____

before me this_____day of_____

20__, by_____

20__, by_____

who is personally known to me or has produced

who is personally known to me or has produced

as identification and who did take an oath.

as identification and who did take an oath.

NOTARY PUBLIC:

NOTARY PUBLIC:

SIGN:_____

SIGN:_____

PRINT:_____

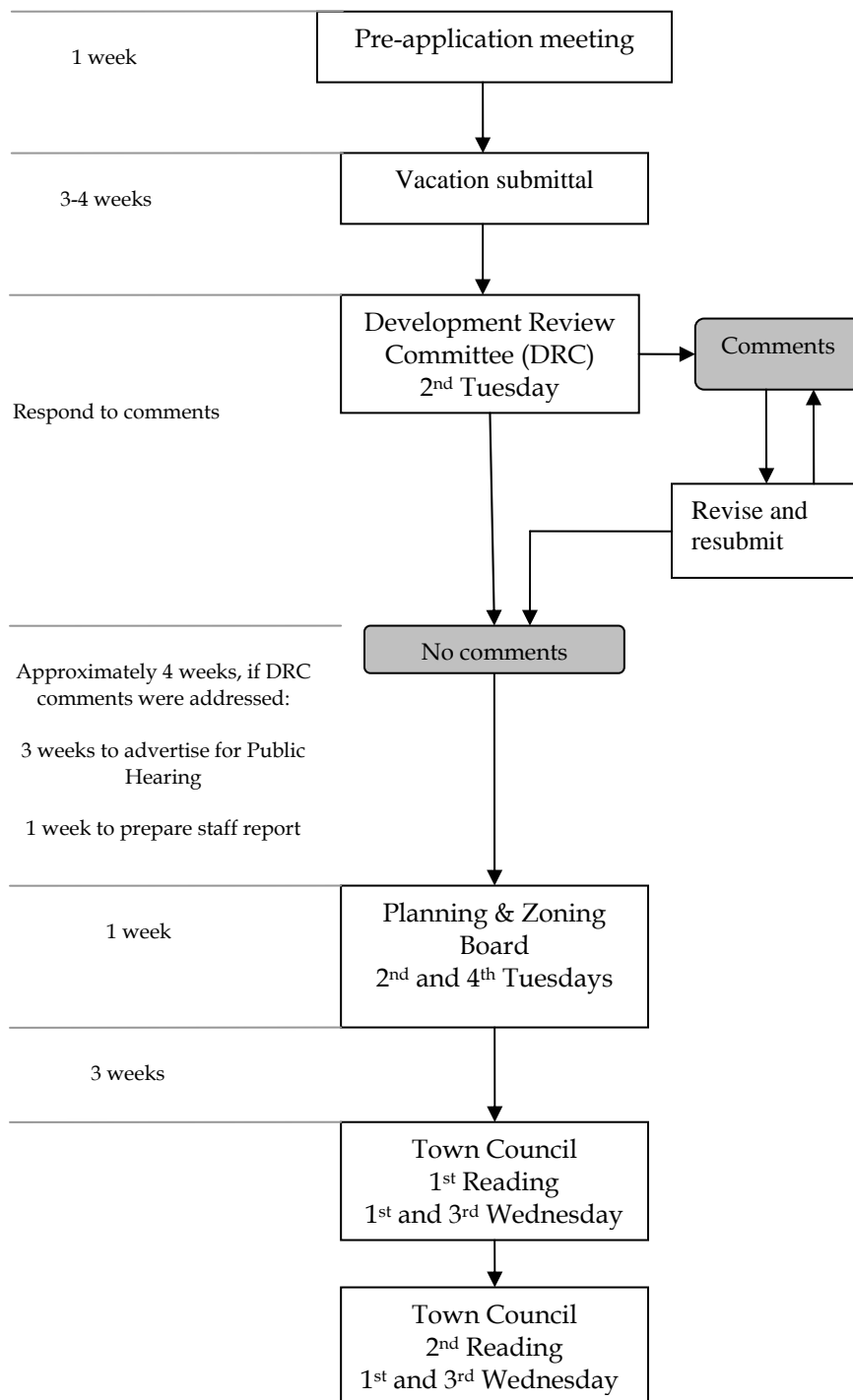
PRINT:_____

My Commission Expires:

My Commission Expires:

Timeline

Vacation Process



Vacation Application Checklist

All required information must be provided at the time of submittal unless otherwise noted. Applications that are deemed incomplete may follow a different project tracking.

1. Pre-application meeting with a planner.
2. Original application form typed or neatly printed in ink, and notarized properly.
3. Check made payable to the Town of Davie in the amount specified on the fee schedule (provide calculations).
4. Two (2) copies of a certified and sealed survey dated within two (2) years, including a statement of the amount of acreage or square footage involved.
5. Ten (10) 8 1/2" x 11" copies of the survey and legal description of the area to be vacated or abandoned.
6. Utility letters from the following public and private utilities. (See attached list)
 - a. Florida Power and Light
 - b. Comcast
 - c. BellSouth
 - d. Peoples Gas – TECO
 - e. Central Broward Drainage District
 - f. South Broward Drainage District
 - g. City of Sunrise Engineering Department
 - h. Town of Davie Utilities
7. Justification letter.

VACATION OF RIGHT-OF-WAY
NOTIFICATION LIST

Service Planner
FPL
4000 Davie Road Extension
Hollywood, FL 33024

Mark S. Lubelski, P.E.
City Engineer
City of Sunrise
14150 NW 8 Street
Sunrise, FL 33325
Office (954) 746-3270
Fax (954) 746-3287

Leonard Maxwell
Comcast
2601 Southwest 145 Avenue
Miramar, FL 33027
Office (954) 538-9394

Daniel Colabella
Director of Utilities Operations
Town of Davie
6591 Orange Drive
Davie, FL 33314
Office (954) 433-4000
Fax (954) 433-4014

J. Carlos Marquez
BellSouth
8601 West Sunrise Boulevard
Plantation, FL 33322
Office (954) 476-2920
Fax (954) 423-6533

Angel L. Quant
TECO Peoples Gas
15779 West Dixie Highway
North Miami Beach, FL 33162

Michael Crowley
District Manager
Central Broward Water Control District
8020 Stirling Road
Hollywood, FL 33024
Office (954) 432-5110
Fax (954) 432-8603

Neil Kalin
South Broward Drainage District
6591 SW 160 Avenue
Davie, FL 33331
Office (954) 680-3337
Fax (954) 680-3339